



# Palo Verde High School

## Home of the Yellow Jackets

667 N Lovekin Blvd.  
Blythe, CA 92225  
(760) 922-7148

*The learning community of Palo Verde High School  
will ensure ALL students are successfully prepared to  
transition into college and/or careers.*

## **STUDENT HANDBOOK**

### **2022-23**

**This agenda is the property of Palo Verde High School. It is issued to you for your use. You are expected to have it at all times during the whole year, completely intact with all given pages, and you are responsible for replacing it if it becomes lost or damaged.**

*This student planner (agenda) belongs to:*

Name / Student ID#: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

### ***Tobacco Free Schools***

The Palo Verde Unified School Board declares that the use of all tobacco products by anyone on school district property, in vehicles, or at sponsored events is prohibited. ALL DISTRICT FACILITIES ARE SMOKE FREE. District employees, students and members of the public are expected to observe this restriction. A \$250 fine can result from use of tobacco products on public property within 25 feet of any campus, playground or sandbox. [EC 48900, 48901]

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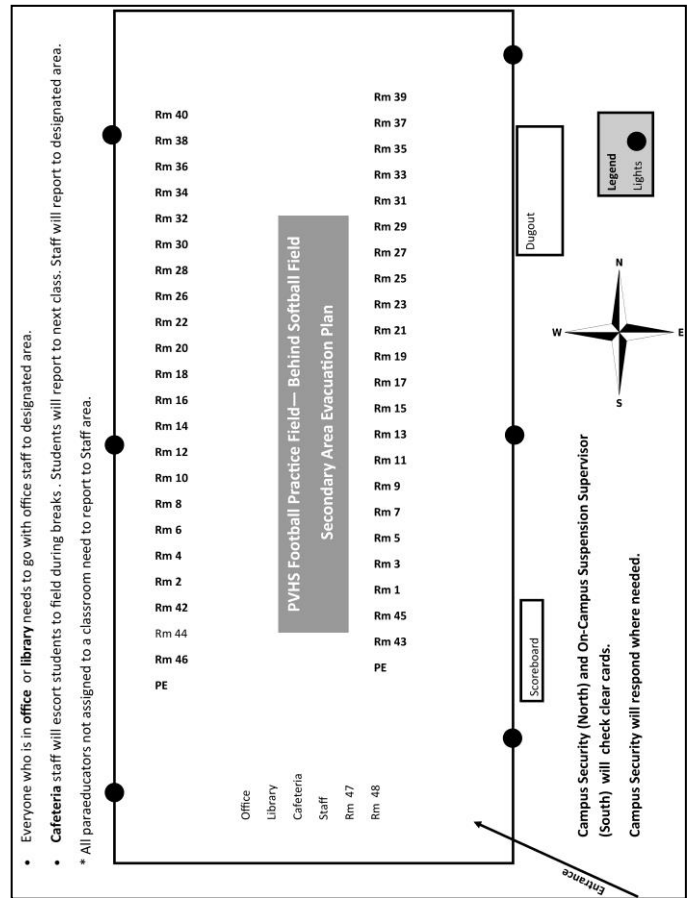
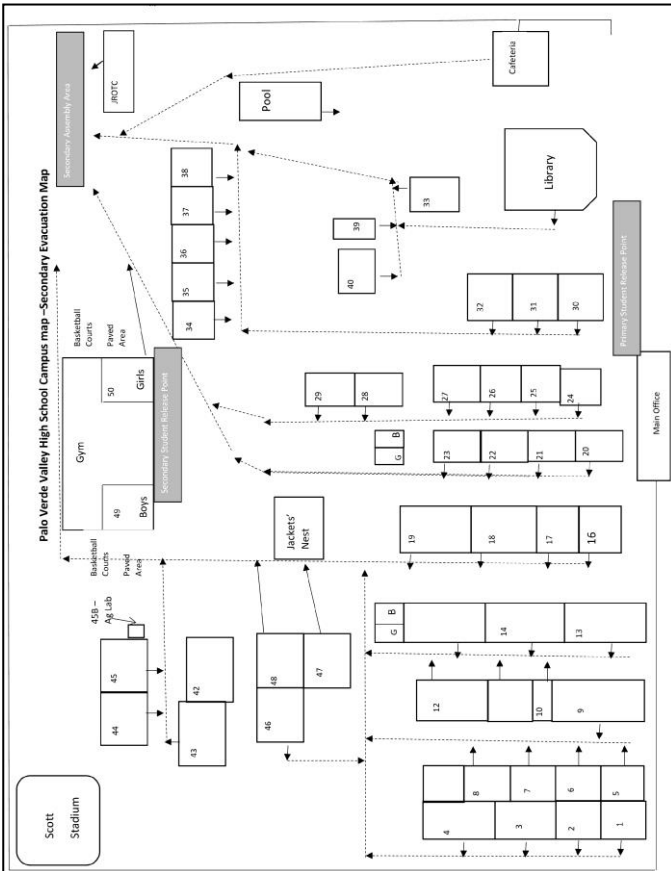
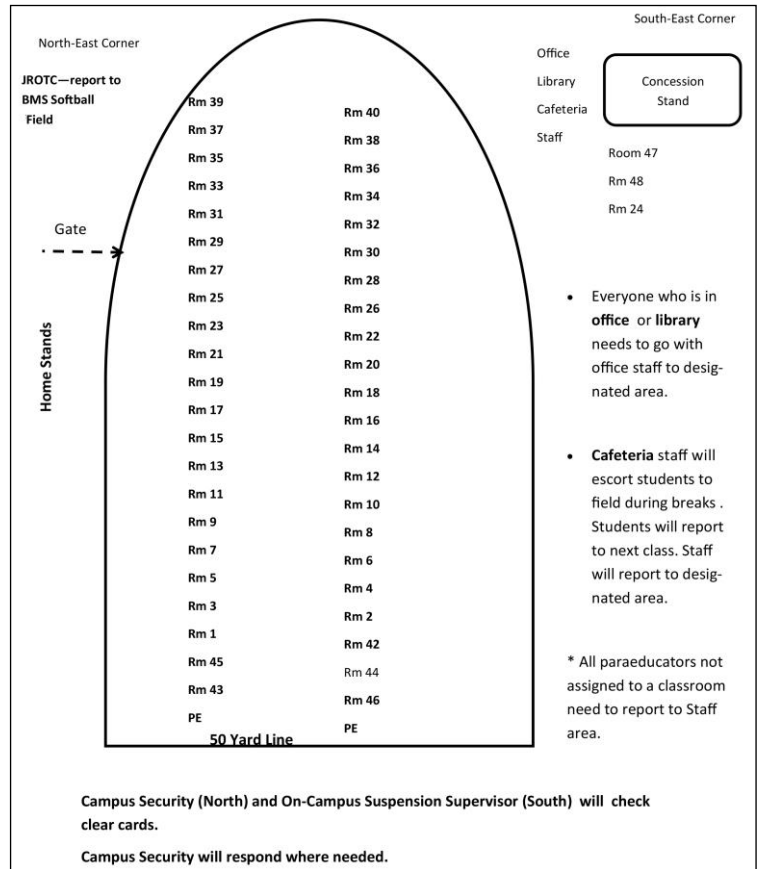
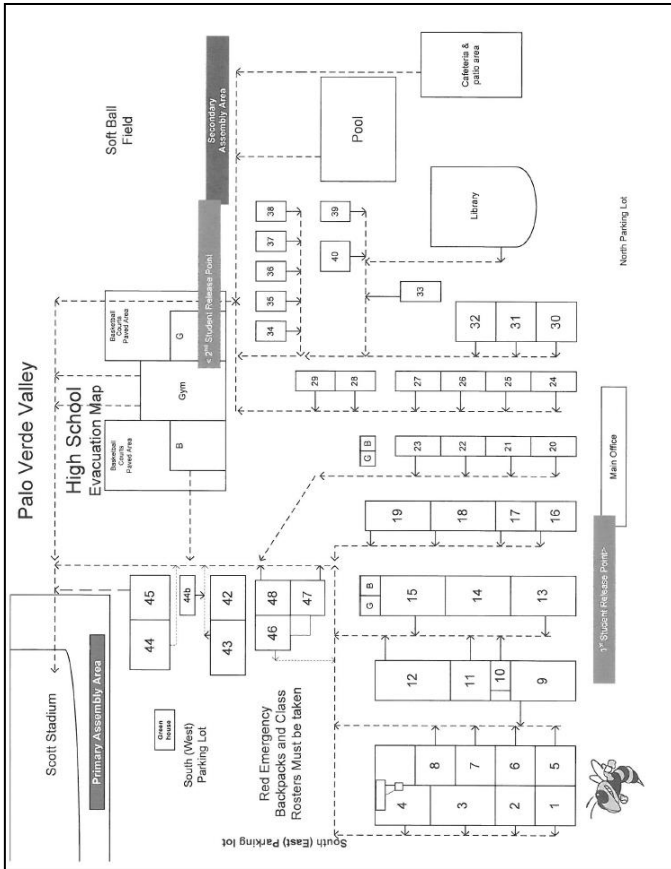
## Palo Verde High School Bell Schedules

Regular Bell Schedule		Wednesday PLC Bell Schedule	
Beginning bell .....	7:12	Beginning bell .....	7:12
1st Period .....	7:17-8:07	1st Period .....	7:17-8:00
2nd Period .....	8:11-9:10	2nd Period .....	8:04-8:54
Break .....	9:10-9:20	Break .....	8:54-9:04
3rd Period .....	9:24-10:14	3rd Period .....	9:08-9:51
4th Period .....	10:18-11:08	4th Period .....	9:55-10:38
5th Period .....	11:12-12:02	5th Period .....	10:42-11:25
Lunch .....	12:02-12:32	Lunch .....	11:25-11:56
6th Period .....	12:36-1:26	6th Period .....	12:00-12:43
7th Period .....	1:30-2:20	7th Period .....	12:47-1:30
Morning Assembly Bell Schedule		Afternoon Assembly Bell Schedule	
Beginning bell .....	7:12	Beginning bell .....	7:12
1st Period .....	7:17-8:04	1st Period .....	7:17-7:59
2nd Period .....	8:08-8:56	2nd Period .....	8:03-8:43
<b>ASSEMBLY .....</b>	<b>9:00-9:35</b>	3rd Period .....	8:47-9:27
Break .....	9:35-9:45	Break .....	9:27-9:37
3rd Period .....	9:49-10:34	4th Period .....	9:41-10:21
4th Period .....	10:38-11:23	5th Period .....	10:25-11:05
5th Period .....	11:27-12:12	6th Period .....	11:09-11:49
Lunch .....	12:12-12:42	7th Period .....	11:53-12:33
6th Period .....	12:46-1:31	Lunch .....	12:33-1:08
7th Period .....	1:35-2:20	7th Period - attendance .....	1:12-1:20
		<b>ASSEMBLY .....</b>	<b>1:20-2:20</b>
Minimum Day Bell Schedule			
Beginning bell .....	7:12		
1st Period .....	7:17-7:45		
2nd Period .....	7:49-8:18		
3rd Period .....	8:22-8:48		
4th Period .....	8:52-9:18		
Break .....	9:18-9:28		
5th Period .....	9:32-9:58		
6th Period .....	10:02-10:29		
7th Period .....	10:33-11:00		

## 2022-23 Secondary School Year Calendar

<b>August</b>	15 First Day of School 15-19 Min Days	<b>January</b>	2-6 New Year's / Winter Break 16 Martin Luther King, Jr. Day
<b>September</b>	5 Labor Day	<b>February</b>	13 Lincoln's Birthday 20 Presidents' Day 24 No Students
<b>October</b>	14 End of Quarter 1	<b>March</b>	10 End of Quarter 3 13-20 No School
<b>November</b>	11 Veteran's Day 21-23 No School 24-25 Thanksgiving	<b>April</b>	7 Good Friday / Spring Break 10-14 Spring Break
<b>December</b>	22 End of Quarter 2 / Min Day 23 No Students 28-30 Christmas / Winter Break	<b>May</b>	29 Memorial Day
		<b>June</b>	9 Last Day of School / Min Day

## Maps of School / Evacuation Routes



# **Palo Verde High School**

667 N. Lovekin Blvd.  
Blythe CA 92225



*Dear Yellow Jacket Families:*

*Welcome to the 2022-23 school year! Palo Verde High School continues to focus on the mission to create an environment that will ensure all students are successfully prepared to transition into a college and/or career upon graduation. This provides many exciting challenges for the faculty and staff considering the ever-changing world of education both academically and socially.*

*We are excited to continue our focus on schoolwide Direct Interactive Instruction and look forward to seeing all the students embrace the technology standards in the classroom. PVHS will continue to offer a wide variety of extracurricular activities including service clubs, student government, theatre and music, as well as athletics. We will continue to offer students options for becoming problem solvers through Peer Mediation and learn organizational skills through our Seminar classes.*

*The habits students learn in high school will carry them through the rest of their lives. With that said, we encourage them to start the year on a positive note by staying current in course work, having good attendance and learning to properly communicate with adults on campus. Additionally, we hope that you will take an active role in their education and commit to discussing daily with them what is happening at school and in their classrooms. I have no doubt that if we work together as a team, your student will find success at Palo Verde High School.*

*Thank you for being part of your student's educational success.*

*Sincerely,*

*Rachel Angel  
Principal*

*Please follow PVHS on Instagram @pvyellowjackets or on the PVHS Stinger Newspaper page on Facebook for updates and announcements.*

## DISTRICT BOARD OF TRUSTEES

Mrs. Jamey Mullion, President  
Mr. Alfonso Hernandez, Vice-President  
Mrs. Martha Gutierrez, Clerk  
Mrs. Diana Mendez, Member  
Dr. Norman Guith, Member

## DISTRICT SUPERINTENDENT

Ms. Tracie Kern

## ACCREDITATION

In spring 2022, Palo Verde High School received a six-year accreditation through June 30, 2028 with a mid-cycle visit by the Western Association of Schools and Colleges (WASC). This accreditation was validated in the spring of 2022.

## HIGH SCHOOL OFFICE STAFF

Phone (760) 922-7148

Ms. Rachel Angel ..... Principal  
Mrs. Lisa Schlehuber ..... Vice Principal  
Ms. Genevieve Hann ..... Athletic Director  
Ms. Sonhia Johnson ..... School Secretary  
Mrs. Vilma Juarez ..... Registrar  
Mrs. Maribel Rivas ..... ASB/Athletic/VP Secretary  
Mrs. Crystal Johnson ..... Attendance  
Ms. Constance Fragoso ..... Outreach  
Ms. Sylvia Miranda ..... Counselor  
Mrs. Dolores Fisher ..... Counselor  
Mrs. Elearie Johnson ..... Counselor  
Vacant ..... Counselor  
Mrs. Erin Joslin ..... Clerk/Counseling  
Mrs. Regina Navarro ..... Library Clerk  
Mr. Gregorio Mendez ..... Campus Security

## FACULTY

Mrs. Alicia Albanez ..... Physical Education  
Ms. Patricia Andaya ..... Social Science  
Mr. Roy Armenta ..... Spanish  
Ms. Joanna Arnett ..... Special Education  
Mr. Dennis Bugtai ..... Math  
Mr. Michael Calabrese ..... PVC Welding  
Mr. Sergio Cano ..... PVC Automotive  
Ms. Anastasia Carone ..... Science  
Ms. Janel Carpenter ..... Special Education  
Mrs. Melissa Crusinberry ..... Special Education  
Mrs. Lynn Felix ..... Psychology/English  
Mr. Romulus Felix ..... Mathematics  
Mr. Ken Fletcher ..... Ag Science  
Ms. Genevieve Gonzalez ..... Spanish  
Mr. José Hernandez ..... Band  
Mrs. Terra Hickox ..... Special Education  
Mr. Jon Holquin ..... Culinary Arts  
Mrs. Teresa Houston ..... English  
Mrs. Tonya Jakobsen ..... Freshman Seminar  
Mrs. Paula Johnson ..... CTE Cyber Security  
Mr. Timothy Jorgensen ..... Social Science  
Mr. Cesar Lozoya ..... PVC Construction  
Mrs. Betty Macaya ..... Special Education  
Mrs. Mary Ann Maxfield ..... Ag Science

Mrs. Carolyn Meeks ..... Science  
Mr. Mark Mullion ..... CTE Agriculture  
Mr. Arnold Pelicano ..... Science  
Mr. Scott Peterson ..... PVC Computer Animation  
Mr. Troy Peterson ..... Health Education  
Mr. Shon Rand ..... English  
Ms. Angelica Reyes ..... Social Science  
Ms. Denice Rivera ..... ELD  
Mr. Jared Rusk ..... Media Prod  
Mr. Jim Sloman ..... Fine Arts  
Ms. Veronica Soto ..... English  
Mrs. Elizabeth Tedisco ..... Math  
Mr. Jay Tribby ..... Social Studies  
Mr. Ron Vidal ..... Mathematics  
Mrs. Gloria Wallace ..... Spanish/Activities Director  
Mr. Matthew Ward ..... Physical Education

## STAFF

Ms. Fabiola Andrade Zazueta ..... Paraeducator  
Ms. Elisa Becerril ..... Paraeducator  
Ms. Esperanza Becerril ..... Paraeducator  
Ms. Vickie Borny ..... Paraeducator  
Mrs. Rosalie Campa ..... Paraeducator  
Ms. Veronica Gallo ..... Paraeducator  
Ms. Suzette Griffin ..... Paraeducator  
Ms. Jessica Iniguez ..... Paraeducator  
Ms. Brandi Moore ..... Paraeducator  
Mrs. Kelly Palma ..... Paraeducator  
Mrs. Rachael Pelicano ..... Paraeducator  
Mrs. Sandra Rodriguez ..... Paraeducator  
Ms. JoAnn Sabbara ..... Paraeducator  
Mrs. Sarah Sanchez ..... Paraeducator  
Mrs. Sandra Rodriguez ..... Paraeducator  
(As of printing June, 2022)

## PVHS GOALS OF FACULTY AND STAFF

PVHS faculty and staff will focus  
on these goals for students:

1. Maintain a safe, clean, and orderly campus for students, staff, and community.
2. Increase academic achievement for all students.
3. Focus additional effort on Science, Math, English, English Learners, and Technology Education.
4. Maintain positive community relations.

## STUDENT CODE OF CONDUCT

All students shall:

1. Attend school every day and on time.
2. Obey all school rules.
3. Promptly obey all directions of teachers and others in authority.
4. Conduct themselves with honesty and integrity.
5. Complete all class and homework assignments.

# **PALO VERDE UNIFIED SCHOOL DISTRICT COMPUTER USE POLICY**

(NOTE: This is a summary. For the complete text of this policy, refer to PVUSD AR 4040.)

## **SECTION 1**

As a condition of using the School District's computer resources, all users must sign the written "Acceptable Use Agreement" referred to in this policy. Use of the School District's computer resources in violation of this Policy is prohibited, and can result in revocation of a user's access to the School District's computer resources, student or employee disciplinary action, and a referral for prosecution to other entities for violation of federal, state and/or local laws and regulations.

## **SECTION 2**

Palo Verde Unified School District is responsible for securing its network and computing systems to a reasonable degree against failure, loss of data, an unauthorized access while making them accessible to the largest possible group of authorized and legitimate users and uses.

### ***Privileges:***

- Access to the School District's computer resources is a revocable privilege, which requires that users act responsibly and in a manner consistent with provisions of this policy.
- Users do not own accounts on Palo Verde Unified School District computers, but rather are granted the use of such accounts. The District owns the account and grants individuals the privilege of using it.
- Students and staff may apply for user ID's to utilize e-mail, and Internet/Intranet services offered by the School District. Such an application may be granted only if the applicant signs the Acceptable Use Agreement. Users who have had their privileges revoked or suspended may not apply for a user ID during the term of such revocation or suspension.

### ***Responsibilities:***

- School District computers and networks are to be used for School District related research, instruction, learning, distribution of scholarly information, and administrative activities.
- Users shall not attempt to modify any system or network or attempt to crash or hack into School District or other computer systems. They shall not tamper with any software protections or restrictions placed on computer applications or files. Users shall not attempt to access restricted portions of any operating system or security software. Nor shall users attempt to remove existing software or add their own personal software to School computers and systems unless properly authorized.
- Users shall use only their own designated computer accounts and shall not allow others to use their accounts. Users will be responsible for any use of their account by others to whom access has been given. Users are prohibited from concealing or misrepresenting their identity while using the School District's computer resources.
- Users are responsible for using all software and electronic materials, including freeware and shareware, in accordance with copyright and licensing restrictions. No user may inspect, change, alter, copy, or distribute proprietary data, programs, files, disks, or software without proper authority.
- Fraudulent, harassing, threatening, or obscene messages and/or other inappropriate material must not be transmitted through the School District's computer resources.
- The School District's computer resources and all users' accounts are the property of the School District. There is no right to privacy in the use of the computer resources or users' accounts, and the School District reserves the right to monitor and access information on the system and in users' accounts for the purpose of determining whether a violation of the Policy has occurred.
- The School District will cooperate appropriately, upon the advice of School District legal counsel, with any local, state, or federal officials investigating an alleged crime committed by an individual affiliated with a School District computer resource, and may release information to such officials without the knowledge or consent of the user.

- Due to the open decentralized design of the Internet and networked computer systems of the School District, the School District cannot protect individuals against receipt of materials that may be offensive to them.
- Users agree to represent themselves according to their true accurate identities in all electronic messages, files and transactions at all times.
- All school standards related to plagiarism or collusion on assignments apply to course work completed with computers just as they do to other types of course work.
- Users shall not use School District computer resources in any unlawful manner including, but not limited to, attempting to defraud another; threatening physical harm to another; or engaging in fraudulent, libelous, obscene, harassing, or threatening speech.
- Users may not use District computers in ways which intentionally or unintentionally impede the computing activities of others. This includes but is not limited to, game playing, spamming, printing excessive copies of documents, files, data or programs, or introducing computer viruses into the District's computer resources.
- Users shall not use District Computer resources for commercial purpose or personal financial gain.

### **SECTION 3**

If the District's computer System Administrator determines that a violation of this policy has occurred, the System Administrator may take immediate action to suspend or revoke the user's privileges. Other possible sanctions include the deletion of materials found to be in violation of the Policy, loss of computer resource user privileges, suspension, expulsion/dismissal, and other sanctions available within the judicial processes. Any offense which violates local, state or federal laws may result in the immediate loss of all School District computing privileges and will be referred to appropriate School District offices and/or law enforcement authorities. Disciplinary actions that result from a violation of this policy will follow appropriate due process procedures.

### **Important Web Sites and Other Electronic Resources**

[www.pvUSD.us](http://www.pvUSD.us) – Palo Verde Unified School District and schools.

<https://paloverdeUSD.aeries.net/Student/LoginParent.aspx> – Aeries parent and student login for grade and attendance records.

<https://www.facebook.com/PVEcho> – Echo yearbook (no Facebook account required).

<https://www.facebook.com/PVStinger> and <http://schools.pvUSD-bly.k12.ca.us/pvhs/> – Stinger newspaper (no Facebook account required).

[pvhsbuzz.com](http://pvhsbuzz.com) – full Stinger newspaper web site.

Instagram @pvyellowjackets – Updates on school activities, events and information.

Any staff, faculty, or administration member of the Palo Verde High School may be reached by email. Use his/her first initial, last name and @pvUSD.us domain or first.lastname@pvUSD.us.





## Schoolwide Learning Outcomes

At Palo Verde High School, our mission is to provide a comprehensive high school program within an environment that promotes student achievement and supports diversity in students' educational goals. To that end, we foster creativity, teach critical thinking, and promote social skills and mastery of the basic skills necessary to lead healthy, productive lives. We expect that all **Palo Verde High School** students will:

### **T** Think Critically

- \* Analyze information from a variety of sources
- \* Apply and generalize prior knowledge from a variety of subjects when learning new concepts
- \* Demonstrate successful strategies in organizing relevant information and implementing solutions to problems
- \* Demonstrate the use of effective reasoning skills in judging the validity of statements
- \* Recognize themes across subject areas

### **E** Effectively Communicate

- \* Demonstrate the ability to listen and follow directions
- \* Recognize mechanical/grammatical errors and make corrections
- \* Show proficiency in the use of appropriate technologies
- \* Demonstrate understanding of concepts and academic language relevant to their work through written compositions and oral presentations
- \* Demonstrate effective collaboration skills in arriving at solutions to problems
- \* Demonstrate appropriate word choices, tone, and nonverbal forms of communication appropriate to specific audiences
- \* Demonstrate the ability to identify and express emotions and seek assistance when necessary

### **A** Achieve Academically

- \* Demonstrate academic progress in core subject areas
- \* Demonstrate effective organizational, study, and self-evaluation techniques
- \* Develop and organize samples of their best work
- \* Access resources for post-secondary academic and career information
- \* Gain and apply self-knowledge of aptitudes and interests and utilize in career planning

### **M** Model Good Citizenship

- \* Demonstrate effective conflict resolution
- \* Demonstrate promptness and regular attendance
- \* Contribute time and talents to improve the quality of life in school and the larger community
- \* Develop a basis for ethical decision making
- \* Demonstrate characteristics of life-long learners, including goal setting, appreciation for the arts, and pursuit of personal interests
- \* Demonstrate awareness of cultural differences and similarities and their contribution to a diversity of perspectives



## ALMA MATER

*Hail to the sons of Palo Verde High,  
The finest high school in the land.  
All her might we will praise  
'Til the end of our days;*

*She's our Alma Mater, grand!  
Rah! Rah! Rah!*

*Sing while our colors are flying high,  
May our memories never die.  
Loyal sons we will be 'til eternity;  
Hail to thee, Palo Verde High. RAH!*

## PVHS GOALS FOR STUDENTS

### 1. Maximum Effort

- You, your parents, and your teachers are partners in your education.
- It takes a maximum effort from each of your partners for you to reach your fullest potential.
- Set a goal to give each day, each class, and each assignment your maximum effort.
- Don't let your partners down.

### 2. Clean Campus

- When people visit a high school campus, they make judgments about the students and staff based on how nice the buildings and grounds look.
- When the buildings and grounds look bad, people think that those who go there have no class and are worthy of nothing but disrespect.
- Let's use our campus to show people how great we really are.
- Walk the extra few yards to put your trash into a receptacle.

### 3. Appropriate Dress

- The way you dress also says a lot about you.
- At school, we want your dress to say that you are serious about your education and that fashion and comfort are secondary.
- Make your dress your label. "I'm a serious student and a great person."

### 4. Classroom Demeanor

- When you dress like a serious student and give each class and each assignment your maximum effort, you will find that classroom rules are easy to follow.
- To do this you must bring appropriate materials with you.

### 5. Improved Attendance

- Treat high school like the best job in the whole world.
- Be here, on time, every day. Make it a habit now so you won't have trouble doing it when you get that best job.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance is to be recited each morning at the beginning of the first or second period class. (C.A.C. Title 5 Sec. 210)

*I pledge allegiance to the flag  
of the United States of America,  
and to the republic for which it stands,  
one nation under God, indivisible,  
with liberty and justice for all.*

## SCHOOL HISTORY

Palo Verde High School was officially established in 1914. At the time the school was located at the Hobsonway School which is now the site of a shopping center. The first graduation exercise took place in 1917. Mrs. Leora Buck was one of the first students to graduate from Palo Verde High School. Mrs. Buck returned to teach here for many years.

During World War II, the Morton Air Academy was constructed on the mesa north of what is now the golf course. Civilian instructors trained pilots here for the Air Force. At the close of World War II the buildings and grounds of the old Academy were turned over to the Palo Verde Unified School District. In 1947, the high school, with an enrollment of 335, moved over from the Hobsonway location to the Morton Air Academy on the mesa.

June 3, 1959, saw the end of Palo Verde High School on the "hill." The total enrollment was 700, and an even 100 graduated.

In 1965, eight new classrooms, additional shop areas, dressing room area, football bleachers, and a library were added to the campus to accommodate an increased number of students.

In the spring of 1973, the library was named the "Blanche A Moore Library" in honor of the first Librarian. In the fall of that year, a new counseling center was provided for student use.

In February 1994, a three-classroom building, provided by Riverside County Office of Education, was added to the southwest corner of the campus.

During that summer, the entire facility was repainted and new tile floors placed in each classroom.

In 1998, voters approved Measure E, a bond in the amount of ten million dollars which, among other things, included remodeling the classrooms and the administration buildings at Ruth Brown Elementary, Blythe Middle School and Palo Verde High School. This was completed in March of 2003. The gymnasium locker rooms were remodeled and air conditioning added during the summer of 2004.

In 2006, the parking lots north and south of the school were repaved. Air conditioning was added to the gym and another eating patio was added to the cafeteria.

In October 2007, the swimming pools were completely demolished. The Olympic-size pool is completed.

In 2008, Scott Stadium was remodeled and a new all-weather, rubber-coated track was installed.

In June of 2015, the Blythe Middle School officially closed its campus. Appleby, Margaret White, and Ruth Brown schools are now TK-8.

### **YELLOW JACKET TRADITIONS**

Throughout the years, various traditions, customs, and annual activities have been developed at Palo Verde Valley High. We encourage you to familiarize yourself with these traditions so you may be an active member of the student body.

### **ASSEMBLIES**

Various assemblies, ranging from pep assemblies to entertainment assemblies, to award assemblies, are held for the student body throughout the year. These assemblies are provided for all Yellow Jackets, and we know our Jackets will give the speakers and performers a courteous and warm response. Students traditionally sit by grade level to show their spirit and support for their class.

### **BACK TO SCHOOL NIGHT**



During the first part of the school year, PVHS conducts the annual BACK TO SCHOOL NIGHT. This is an opportunity for parents to meet the teachers and visit the classrooms. A syllabus will be available for each class which outlines the course content, grading procedures, and behavior expectations. We believe strongly that parents are an integral part of a student's education. This is the night that is used for voting of the parents to be on Site

Council. We encourage all parents to attend this very important evening.

### **DANCES**

Dances are held at various times during the year. These dances are sponsored by high school organizations for high school students "in good standing" only. If you owe detentions and/or Saturday School, you may be denied the privilege of attending dances. Approved guests of a Junior or Senior may attend the prom. Approval must be obtained at least one week in advance from the administration.

Students must present their student identification in order to gain admittance to these dances. The first dance of the year is the Freshmen Welcome Dance. Other dances are the after-game dances for home athletic games and the Junior-Senior Prom.

### **HISTORIAN BOOK**

Each year the Student Body Historian collects newspaper clippings and other mementos and prepares a scrapbook of all school activities. This book is dedicated to the Senior Class of that year and then is given to the Palo Verde Historical Museum. If you want to see what school was like in any year since 1914, visit the Historical Museum for a glimpse of Palo Verde High history.

### **HOMECOMING**

Homecoming is perhaps the biggest event of the school year, requiring the total involvement of the entire student body. The planning, designing and construction of the class floats results in some of the finest to be found on any high school campus. Students may contact class officers to be included in the float construction. There is a Homecoming Assembly followed by a Homecoming Parade downtown where various community and alumni groups join the high school in this annual celebration. Five senior girls and five senior boys are named candidates for Homecoming Queen and King; the entire student body votes for one of these girls and one of these boys. The Homecoming King and Queen are crowned during the football game that night. There is a Homecoming Dance for the student body on the Saturday following the Homecoming game to which students and PVHS alumni (only) of the previous three years are invited.

### **PARENTS / SENIOR NIGHTS**

Traditionally, we honor the parents and/or seniors of our sports at the last home game near the end of the season. The varsity team athlete's or senior athlete's

parents are introduced to the audience and sit in special designated areas. Parents are presented with a token of appreciation and escort their athlete onto the field or court.

### **SPIRIT**

Yellow Jacket students and teams show a competitive spirit. Win or lose, they display courtesy, respect and good sportsmanship toward visitors, opponents and officials at all times. Those who fail to do so will not be allowed to attend games as participants or spectators.

Spirit and school pride are also shown through competitions between the classes in areas from school clean-up to attendance. Spirit weeks are held and are fun for all. Fridays are “Green and Gold Days” where everyone on campus can show spirit by wearing the school colors or school affiliated (club or sport) shirt. School colors must be at least 25% of wardrobe.

### **TROPHY DISPLAY**

While in the library, take a look around at the many trophies the mighty Yellow Jackets have won over the years. They are symbolic of the accomplishments of our students. Each year we add several more trophies and awards. Recently earned trophies are on display in the trophy case in the administration office. There is also a display case in the gymnasium lobby.

### **ASSOCIATED STUDENT BODY (ASB)**

The leadership offices of ASB are: President, Vice President, Treasurer, Secretary, Historian, Commissioner of Publications, Commissioner of Buildings and Grounds, Commissioner of PEP, Commissioner of Activities and the Presidents of each of the four classes. The officers are elected toward the end of each school year for the following year. ASB meetings take place at lunch each Tuesday of the school year.

Student Council is a part of ASB. Each class elects four officers: President, Vice President, Treasurer and Secretary, also elected at the end of each school year.

President’s Club: A president of each club on campus, along with the captains of extra-curricular organizations, meet once a month to discuss and plan out the activities calendar for the upcoming month. They work as the liaison between the student body and their club / organization. A white honor cord is awarded to seniors when meeting criteria upon graduation.

### **ASB Card**

A.S.B. card holders will be admitted free to all home athletic events (except CIF playoffs). High school student activities are financed largely through the sale of student body cards. All monies derived through A.S.B. card sales ultimately are returned to the students in the form of services and activities. This money is also used to help finance our athletic program.

The portion of the A.S.B. card which goes to the Student Council is used to finance various school activities such as dances, homecoming, leadership conferences, improvement of school grounds, etc. Students are encouraged to purchase their A.S.B. cards as early in the school year as possible so that they may gain full benefits and substantial savings. Other discounts will be determined by A.S.B. It is recommended that any student who participates in extra-curricular activities purchase an A.S.B. card.

### **CO-CURRICULAR ACTIVITIES**

There are a number of student organizations and activities at Palo Verde High School, which are designed to appeal to a variety of student interests. Every student should take an active part in at least one campus group for it is through such participation that students can put into actual practice some of the things they learn in class. Those activities are not only fun but much can be learned by working with others toward a common goal and can earn an honor cord upon graduation – each cord color is listed following each activity. Check with activity advisor for criteria details. Get involved with your school and do yourself a favor. Join a club!

Palo Verde High School activities are under the direct supervision of the personnel of the high school. Students are reminded that while they are in attendance at any after-school activity, all the rules of good conduct and manners apply. Attendance at school activities is a privilege, not a right. Anyone who causes a disruption will be excluded. Severe misconduct may result in suspension/expulsion from school. (E.C. 44810) (C.A.C. Title 5 Sec. 5531, 305). **NOTE: Students suspended or expelled may lose the privilege of participating in extra-curricular activities.**

All participants in athletics and extra-curricular activities must maintain a “C” (2.0) average for a given quarter in a minimum of 20 credits of class work. The 20 credit minimum may include only one (1) PE or athletic class. Students who fall below a 2.0 unweighted GPA may attend practice and other non-

game functions, however the student may not suit-up or attend games as part of the team (either home or away), until the student clears the next eligibility period.

Ineligible students cannot be placed on a contract to be eligible.

Student attendance is also a requirement for eligibility. Students who are absent for any period of the day without a doctor's note will not be allowed to participate that day. Students who owe detentions (including Saturday Schools) will not be eligible until the detention has been served. There can be no more than 3 unexcused absences during a semester or more than 3 unexcused tardies per quarter.

Students in co-curricular activities represent our student body therefore model citizenship is required. Students who use or are in possession of drugs, alcohol, or any illegal substance that fall under California Education Code 48900 will be removed from the co-curricular activity for the current and following semester per PVUSD Board Policy 5144.1 Fighting, bullying, or intimidation will also be grounds for dismissal.

## ATHLETICS



Eligibility to participate in athletics is based on a 2.0 unweighted grade point average and passing grades in at least 20 credits of coursework. Continuing eligibility follows the "Co-curricular Activities" rules. There are many sports to choose from at this school: FALL SPORTS (Aug – Nov) consists of Football, Girls Volleyball, Girls Golf, and Coed Cross Country. WINTER SPORTS (Nov – Feb) consists of Boys Basketball, Girls Basketball, Boys Soccer, Girls Soccer, and Wrestling. SPRING SPORTS (Feb – Jun) consists of Baseball, Softball, Coed Track & Field, Coed Swimming, and Boys Golf. YEAR-ROUND consists of Sideline Cheer. A green honor cord is awarded to graduating seniors with a 3.0 cumulative GPA or higher. Must be a multi-sport athlete or multi-year / single sport athlete who participated in Yellow Jacket athletics for a minimum of two years, including the current senior year. Visit the athletic office or go to the PVHS sports tab for more information: <http://pvhs.pvUSD.us/Athletics/>. Students must get cleared for participation, obtaining a physical and clearance by a medical practitioner prior to trying out, participating, or practicing in any PVHS season of

sport. Registration for PVHS sports is now online. Go to [www.athleticclearance.com](http://www.athleticclearance.com).

## AUDIO-VISUAL CLUB

This club (aka Media Productions) is for students that are interested in the use of technology and media. Using computers, microphones, video cameras, and other equipment on campus, students are able to mix, produce, and record in the PVHS Audio Visual lab. A copper honor cord is awarded when meeting criteria upon graduation.

## BAND and CHORUS

The band and chorus perform for assemblies, home football games and select basketball games. They participate in parades, festivals, and concerts. The perform three annual concerts a year and participate in 8-12 community events. Students interested in instrumental or vocal music may choose to join these outstanding groups. A teal honor cord is awarded when meeting criteria upon graduation.

## CALIFORNIA SCHOLARSHIP FEDERATION



Founded in 1921, CSF is the oldest scholarship institution in CA. The purpose of the CSF is to foster high standards of scholarship, service and citizenship on the part of the students of Palo Verde High School and to promote appropriate activities among its members. "Scholarship for Service" is its motto and students serve as volunteers at Appleby Elementary. Fundraisers are planned throughout the year in order to raise money for the annual scholarship awarded by CSF. Membership in CSF is neither automatic nor compulsory. It is by application only and for one semester at a time, based upon grades for the previous semester as well as citizenship in the classroom, CSF and other school activities. Students are eligible for membership beginning second semester of their sophomore year. A gold honor cord is awarded when meeting criteria upon graduation.

## CHEER TEAM

The members of the cheer team help to keep spirit high at pep assemblies and athletic events. Cheer team members have the opportunity to participate in summer camp and out-of-town competitions. Students desiring to be a cheerleader or mascot may try out for the numerous positions during the spring semester. Eligibility is based on a 2.0 unweighted grade point average and passing grades in at least



20 credits of coursework. Continuing eligibility follows the “Co-curricular Activities” rules. Members are selected by the coach and judges chosen from the community.

### **COLOR GUARD**

The Palo Verde High School Dance and Flag Team participates along with the marching band at band competitions, athletic events, assemblies and other school activities. They also perform at events in Blythe and the surrounding communities. Members practice and learn to master the skills that are necessary to perform the vigorous dance and flag routines. This is a group that will have year-long fun during a variety of school and community events. Eligibility is based on a 2.0 grade point average and passing grades in at least 20 credits of coursework. Continuing eligibility follows the “Co-curricular Activities” rules.

### **ART CLUB**

This club is open to all interested students. It provides a space to express oneself freely and grow as an artist and works with other clubs for the purpose of campus beautification.

### **CULINARY CLUB**

Open to all culinary past and present students. This is a mentoring opportunity for young adults in the culinary field and provide them life skills after graduation.

### **ESPAÑOLANDIA**

This is a club for those enthusiastic about gaining cultural experience and practicing in a foreign language. This club holds an annual cultural event on campus where a foreign village is simulated and students can shop, eat, play games and explore without using any English! Practice your Spanish and join the fun! An orange honor cord is awarded when meeting criteria upon graduation.

### **FINE ARTS**

Upon successful completion of Fine Arts criteria, a brown honor cord is awarded upon graduation.

### **FUTURE BUSINESS LEADERS OF AMERICA (FBLA)**



FBLA is the largest career student organization in the world. Each year, FBLA-PBL helps over 230,000 members prepare for careers in

business. A red / blue honor cord is awarded when meeting criteria upon graduation.

### **FUTURE FARMERS OF AMERICA (FFA)**



FFA is a national organization for students enrolled in the Agriculture curriculum at PVHS. FFA participates in various competitions at local, sectional, regional and state levels with an emphasis on involvement in leadership activities. Because FFA is an integral part of the agriculture curriculum, the 2.0 GPA rule does not apply. The extracurricular eligibility rule will apply to all non-graded extracurricular events. A navy blue honor cord is awarded when meeting criteria upon graduation.

### **HISTORY CLUB**

This club is open to all students interested. The purpose of this club is to investigate the past at a global, national, state, regional and local level in order to present evidence-based research to PVHS students through student-led exhibitions. Posters hands-on activities, etc.

### **INTERACT CLUB**



Interact is an exciting service club operating as the high school version of the Rotary Club. Our club sponsors community service projects and fundraising events that benefit our city and nation. Our efforts have provided international cultural exchanges, and orphanage clothing and food drive, money for disaster relief projects, environmental sustainability, and fun overnight trips. With opportunities to meet our local and state leaders through Blythe Rotary, all projects are planned and voted on by members.

### **JOURNALISM CLUB**

This club is responsible for the on-line news site , “The Buzz.” Students work to gather and write stories to keep the campus informed. The Stinger can be found online at:

<https://www.facebook.com/PVStinger> and  
pvhsbuzz.com

In addition, students contribute to the annual Echo yearbook. A purple and green honor cord is awarded when meeting criteria upon graduation.



## LEOS



A branch of the Lions club, this club is also responsible for serving the community. A gold honor cord is awarded when meeting criteria upon graduation.

## LINK CREW

Link Crew is a high school transition program that welcomes freshmen and makes them feel comfortable throughout the first year of their high school experience. Built on the belief that students can help students succeed, Boomerang Project's proven high school transition program trains mentors from your junior and senior classes to be Link Crew Leaders. As positive role models, Link Crew Leaders are mentors and student leaders who guide the freshmen to discover what it takes to be successful during the transition to high school and help facilitate freshman success. A green and white honor cord is awarded when meeting criteria upon graduation.



## MEDICAL CLUB

Open to all interested students. This is a club to create enthusiasm for the medical field. It will help guide and stimulate a desire in the future careers relating to medicine.

## MOCK TRIAL

Upon successful completion of criteria, a burgundy honor cord is awarded upon graduation.

## NATIONAL HONOR SOCIETY



The National Honor Society (NHS) is a school organization for outstanding students in grades 10, 11, and 12. Members are elected to the chapter by the faculty council, consisting of five faculty members and the chapter advisor. Membership is based on overall scholarship (3.5 GPA), leadership, service and character. The purpose of the chapter is to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership and to encourage the development of character in all students of the Palo Verde High School. A white satin pendant stole is worn upon graduation when criteria is met.

## NATIONAL TECHNICAL HONOR SOCIETY



The National Technical Honor Society (NTHS) currently serves approximately 100,000 active members and nearly a million since its inception in 1984. Over \$250,000 in scholarships is awarded annually to its members. NTHS honors the achievements of top CTE students, provides scholarships to encourage the pursuit of higher education, and cultivates excellence in today's highly competitive, skilled workforce. For over 30 years, NTHS has been the acknowledged leader in the recognition of outstanding student achievement in career and technical education. Students participating in this organization will be awarded a purple / white honor cord and / or a purple, white or silver stole when meeting criteria upon graduation.

## OWN THE VISION

This is a club open to all students. Being involved with this club provides opportunities for students who aren't active on campus, but want to be involved in school activities.

## PEER MEDIATION

Problem solving by youth with youth. It is a process by which two or more students involved in a dispute meet in a private, safe and confidential setting to work out problems with the assistance of a trained student mediator. A green, gold, and white honor cord is awarded when meeting criteria upon graduation.

## PET CLUB

The Pet Club rescues stray animals and performs community service. They also raise money for scholarships.

## PV PRIDE

The PV Pride Club provides a safe space for LGBTQ+ students & allies and brings awareness of LGBTQ+ struggles and subjects.

## TECHNICAL OFFICE PROFESSIONALS



The Technical Office Professionals (TOP) club is for students currently or previously enrolled in Career Technical Education Business and Finance Program classes including Business Applications Using Google, Microsoft Tools, Media Publications, Professional Business Communications, or



Office Technologies. The main purpose of this organization is to provide sponsorship for the internationally recognized Microsoft Certified Application Specialist certification with Microsoft Office (Word, Excel, and PowerPoint). It now encompasses the ICT Cybersecurity program and assists students with Security+ and CCNA certifications. A purple honor cord is awarded when meeting criteria upon graduation.

### **COUNSELING SERVICES**

The Counseling Department offers many services to students. Counselors follow a comprehensive model including personal/social, academic and career counseling. They also lead numerous programs on campus and make referrals for students to outside agencies. Students are welcome to come to the counseling center, or to utilize the Career Center. At the Career Center, staff will assist students in career exploration and help them formulate career plans or students can browse the numerous resources. Scholarship, military, and college information is also available. Students are seen by contacting the secretary and scheduling an appointment. Counselors are also available daily after school to meet with students and parents.

### **SITE COUNCIL**

The School Site Council is a committee of parents, students, teachers, staff and administration who meet at least once a month to discuss and recommend how state and federal categorical monies should be spent in the best interest of students and the school site. Student representatives are elected.

### **PARENT INVOLVEMENT OPPORTUNITIES**

Currently parents participate by holding fundraisers for athletics and supporting various clubs. PVHS is open to developing more avenues for parent involvement as long as participation allows.

### **PROGRAMS**

**Career Technical Education:** CTE (aka Regional Occupational Program, or ROP), a county program, has four divisions on the PVHS campus: Agriculture (see also Future Farmers of America), Business and Finance (see also Future Business Leaders of America, National Technical Honor Society, and Technical Office Professionals), Culinary, and Information & Communication Technologies (ICT / Cybersecurity). Students receive instruction on campus and then hands-on work experience either on campus or within the community.

**College Preparation:** During the school year, various financial aid information sessions, scholarship programs, college entrance workshops and exams (ACT, PSAT, SAT, ASVAB) are given.

**Military:** Appointments to meet with Army, Navy, Coast Guard, or Marine recruiters can be made through the Counseling Center.

### **OTHER SERVICES**

**Special Education Services:** School Psychologists are available to provide assessment and planning. Speech Therapists also serve students. Individual Education Planning teams also meet regarding student planning.

**Parent Conferences / Student Study Teams (SST):** A counselor and teachers meet with parent(s) and student to discuss how to better serve students who are not in Special Education.

**After School Tutoring Program:** A tutoring lab will be available after school. A bilingual aide is available to help. A late bus is available, check the office for schedule.

**County Sheriff Department School Resource Officer, Blythe Police Dept., and Campus Supervisors:** These individuals and organization work cooperatively to deter problems on campus and address security.

**Migrant Education:** Students with migrant status receive additional support including tutoring, instructional assistance and group activities to help them learn about American government and culture.





## PVHS Graduation Requirements

✓ Cr	9 <sup>th</sup>	✓ Cr	10 <sup>th</sup>	✓ Cr	11 <sup>th</sup>	✓ Cr	12 <sup>th</sup>
	<b>Freshman Seminar</b>		<b>World History</b>		<b>U.S. History</b>		<b>Civics &amp; Economics</b>
	<b>English 9</b>		<b>English 10</b>		<b>English 11</b>		<b>English 12</b>
	<b>Mathematics</b>		<b>Mathematics</b>		<b>Elective</b>		<b>Elective</b>
	<b>Physical or Life Science</b>		<b>Physical or Life Science</b>		<b>Elective</b>		<b>Elective</b>
	<b>Foreign Language, CTE, or Fine Arts</b>		<b>Elective</b>		<b>Elective</b>		<b>Elective</b>
	<b>Physical Education</b>		<b>Physical Education</b>		<b>Elective</b>		<b>Health</b>
	<b>Elective</b>		<b>Elective</b>		<b>Elective</b>		<b>Elective</b>

**Social Science** – 30 credits: **World History, World History Honors, U.S. History, or U.S. History Honors.**

**English** – 40 credits: **English 9, English 10, English 11, English 12, AP Language & Composition, AP Literature & Composition, Honors English 9, Honors English 10, Honors English 11, or Honors English 12.**

**Mathematics** – 20 credits: **Math I, Math II, Math III, AP Calculus, Statistics, or Consumer Math.**

**Science** – 10 credits physical science: **Earth Science, Chemistry, Physics, AP Physics, or Environmental Science.** 10 credits life science: **Intro to Agriscience, Animal Science, Vet Science, Plan and Soil Science, Ag Food Science, Agricultural Mechanics, Ag Fabrication and Construction, Ag Earth Science, Biology, Ag Biology, AP Biology, or Environmental Science.**

**Foreign Language, CTE, or Fine Arts** – 10 credits: **Spanish, CTE Ag Animal Science / Ag Plant Science / Ag Mechanics Pathways** (Intro to Agriscience, Ag Biology, Large Animal Science, Vet Science, Ag Earth Science, Plant and Soil Science, Ag Food Science, Ag Mechanics / Welding, Ag Fabrication & Construction), **CTE Business & Finance Pathway** (Media Publications I, II, III, and Business & Communication Technologies), **CTE Information & Communication Technologies Pathway** (AP Computer Science Principles, Computer OS Security, and Cybersecurity I / II), **CTE Culinary Pathway** (Intro to Culinary), **Art, Crafts, Theatre, Media Productions, Intermediate or Advanced Band, Guitar, or Drumline.**

**Physical Education** – 20 credits.

**Electives** – 85 credits.



## PVHS A-G Course of Study

✓ Cr	9 <sup>th</sup>	✓ Cr	10 <sup>th</sup>	✓ Cr	11 <sup>th</sup>	✓ Cr	12 <sup>th</sup>
	Freshman Seminar		World History (A)		U.S. History (A)		Civics & Economics (G)
	English 9 (B)		English 10 (B)		English 11 (B)		English 12 (B)
	Mathematics (C)		Mathematics (C)		Mathematics (C)		Mathematics (Elective - G) recommended
	Lab Science (D)		Lab Science (D)		Science (Elective - G) recommended		Elective
	Foreign Language (E)		Foreign Language (E)		Foreign Language (Elective - G) recommended		Elective
	Visual and Perf. Arts (F)		College Prep Elective (G)		Elective		Elective
	Physical Education		Physical Education		Elective		Elective

- A. History/Social Science** – Two years of history/social science: **World History**, **World History Honors**, **U.S. History**, or **U.S. History Honors**.
- B. English** – Four years of college preparatory English: **AP Language & Composition**, **AP Literature & Composition**, **Honors English 9**, **Honors English 10**, **Honors English 11**, or **Honors English 12**.
- C. Mathematics** – Three years (four recommended) of college preparatory mathematics: **Math I**, **Math II**, **Math III**, **AP Calculus**, or **Statistics**.
- D. Laboratory Science** – One year of physical science: **Earth Science**, **Chemistry**, **Physics**, **AP Physics**, or **Environmental Science**. One year of life science: **Biology**, **Ag Biology**, **AP Biology**, or **Environmental Science**.
- E. Foreign Language** – Two years (three recommended) of the same language other than English: **Spanish**.
- F. Visual and Performing Arts** – One year: **Art**, **Theatre**, **Media Productions**, **Intermediate** or **Advanced Band**.
- G. College Prep Elective** – One year: **Ag Environmental Science**, **Ag Food Science**, **Ag Science 1**, **AVID Senior Seminar**, **Animal Science**, **Civics/Economics**, **Comp OS Security**, **Cybersecurity I / II**, **Media Publications I, II, III\***, **Plant and Soil Science**, **Economics**, **AP Psychology**, and **Vet Science**. Any class in a subject taken in addition to the minimum requirements will also qualify.

\*Media Publications III has an emphasis in English (“B”)

Students must maintain a grade of “C” or better, or retake a course to meet minimum entrance requirements.



## GENERAL POLICIES RELATING TO INSTRUCTION

### REGISTRATION FOR CLASSES

Each spring, students and their counselors select classes for the new school year. Best efforts are made to ensure that students are placed in the classes requested. If you have any questions regarding your classes, you should contact your counselor immediately.

### IMMUNIZATIONS



It is a State law that every student must show proof of polio, varicella, diphtheria, tetanus, pertussis, measles, mumps, and rubella immunizations to attend school (Health & Safety Code).

The Tdap booster must be after the 7<sup>th</sup> birthday.

### CLASS LOAD

**All students in grades 9-11 must be enrolled in a minimum of 7 credit bearing classes to ensure progress toward graduation.** Seniors may petition the administration to take fewer than 7 classes based on the following criteria set forth in Assembly Bill 1012: Any senior requesting a minimum load must be enrolled in no less than 6 classes.

### MAXIMUM CREDIT

Students may be enrolled in a maximum of 45 credit units per semester during the regular school year and a maximum of 10 credit units for each summer school experience.

### TRANSFER STUDENTS

**INCOMING:** Any student transferring to Palo Verde High School from another school will be accepted as a student in good standing at the grade level classification she/he attained in fulfilling basic requirements of the school from which the transfer is being made. In addition to all California State educational requirements, basic graduation requirements will be enforced from the date of enrollment and will be applied proportionally in relation to the number of semesters to be completed at Palo Verde High School.

**OUTGOING:** For courses completed at Palo Verde High School, this school will award appropriate credit and indicate such on the transcript being sent out for students leaving. For courses not completed at the time a student transfers out of Palo Verde, the amount of credit, if any, will be determined by the receiving school. The receiving school will be furnished with a

copy of withdrawal grades via the student's check-out form. Credits will NOT be issued unless the class the student was enrolled in is an approved partial credit class. In this case, credit would be awarded by Palo Verde even though the course had not been completed and this information will be recorded on the check-out form and forwarded to the receiving school.

### DROP AND ADD

Students are not routinely permitted to drop and add (change classes), once duly registered for them. It is assumed students take proper care in registering for the appropriate classes and the school is doing all it can under given circumstances to meet students' needs and interests. In terms of placement in classes (Math, Life Science, English, etc.) a check of transcripts and test scores is made to assure that a student is properly placed according to their ability and need.

Extenuating circumstances (health problems, student already had the class, student does not meet the prerequisites for a class, student was misplaced through no fault of theirs, etc.) may develop, and a particular drop and add period has been established to deal with these problems. Students, parents, counselors and/or teachers may initiate a schedule change for extenuating reasons beginning the fourth day of any given semester and ending ten school days after the start of the new semester without penalty to the student. If a student should drop a class after the ten day add/drop period, that student will be given a "WF" which indicates withdrawn with a FAIL grade. All requests for schedule changes will be directed through the student's counselor.

### CONSECUTIVE ENROLLMENT IN CLASSES

Students will not be given credit nor be permitted to enroll in consecutive classes (courses with the same title offered in the same semester) unless the class is designed to accommodate students by block enrollment. (I.E., STUDENTS MAY NOT TAKE TWO P.E. CLASSES.)

### HOMEWORK



Homework is required in most of the high school courses. The amount and frequency of the homework will depend upon the difficulty of the course.

Where homework has been assigned, it will be used as one of the bases to determine the grade in that course. When you are absent from class, it is your

responsibility to ask your teacher for homework assignments as soon as you return to class.

## **GRADING**

Students receive four grade reports per year. The 1st and 3rd quarter report card grades are considered to be progress reports; the semester grades are the official grades and are recorded on the official transcript. The progress reports are issued midway through each semester. The semester grades are issued at the conclusion of each semester.

Mark codes for both the progress advisories and report card are:

**A** - Outstanding Achievement

**B** - Good Achievement

**C** - Satisfactory Achievement

**D** - Minimum Achievement

**F** - Failure (no credit)

**I** - Indicates the student's work is incomplete and the teacher believes the work will in actuality be completed prior to the conclusion of the following semester at the latest. If not, the teacher is obligated to change the grade to an "F". Generally, the only reasons acceptable for an "I" are long-term illness and/or late entrance into a class. Students entering a class beyond two weeks from the beginning are informed they will be unable to earn credit unless they transferred from another school in a similar class whereby it would be possible to transfer work and/or grades they accomplished.

**NM** - This code stands for no mark. It is generally given to a student when a late entrance is made into a class beyond the second week because of a transfer from another school and we cannot get the student into a similar class (enabling transfer of work) in this school. No grade and no credit issued.

**P** - This code stands for pass. There may be a class offered that is on a pass/fail system with no letter grades given. The student either passes the class and receives credit or fails the class with no credit. These courses will be approved by the Principal.

**WF** - This code stands for withdrawal failure. If a student withdraws from a class prior to the end of one semester and beyond the two week drop and add period at the beginning of the semester, this student receives no credit and a failing grade on the record. An F appears on the transcript.

**W** - This code stands for withdrawal under approved conditions. Generally, the student has withdrawn from

via a schedule change during the drop and add period which is prior to the conclusion of the second week of a class.

## **WITHDRAWALS**

Students who find it necessary to withdraw from the school (such as moving) should have a parent visit or call the registrar's office. Students are required to complete a formal withdrawal form which can be obtained from the registrar's office. You will be required to return all textbooks, equipment, and library books before your withdrawal or transfer can be approved.

## **REPEATING A COURSE**

A student may repeat a course in order to improve a grade received only if there is allowable space. If it is repeated in order to improve a grade, the higher grade will be recorded; however, he/she will not receive additional credits for repeating the class. The student must fill out and return the appropriate paperwork acknowledging that credit is received only once.

## **PHYSICAL EDUCATION**

It is the student's responsibility to:

1. Furnish proper P.E. clothes - marked with identification and a lock.
2. Keep P.E. clothes clean.
3. Lockers will be assigned by your P.E. teacher. Secure your valuables, wallet cell phones, purse, jewelry and other valuable items in a locked locker.

Unprotected valuables are a temptation to theft. Leave them at home or lock them up!

## **MEDICAL EXEMPTIONS FROM PHYSICAL EDUCATION**

**1-5 days:** These exemptions are to be handled by the physical education teacher. If an exemption is being requested by the student for more than one day, a note from the parent or doctor will be kept on file by the teacher. Teachers handle one day exemption requests at their discretion. A student with a medical exemption of more than 5 days must bring a doctor's note to the Registrar who will make arrangements with the regular physical education teacher and the librarian for the student to complete a series of alternative assignments necessary to receive full credit for the course.

## **GRADUATION / GRADUATION CEREMONY**



To earn credit for the second semester, a senior must be enrolled in the course no later than the Friday of the first week of the fourth quarter. Students must have satisfactorily completed all graduation requirements in order to take part in graduation ceremonies. In addition, students must not have more than 21 period unexcused absences. All school-issued materials must be returned and fines paid in full.

Students who meet the diploma requirements must also meet the following criteria in order to participate in the ceremony: No more than one suspension in the second semester, and no suspensions by the beginning of the third week in May. Textbooks, all fines, and detentions must be served. (BP 5127).

### **TRANSCRIPT**

A record showing course work completed by a student to date, grade point average, credits, etc. is prepared by the school twice a year. These records are the cumulative results of report cards. Students and/or parents are encouraged to make an appointment with their counselor to go over this report so that graduation requirements will be met in time for the planned graduation of the student. Students and parents are welcome to check the report for accuracy and any errors should be noted to the counselor so that the Registrar may correct the cumulative file.

### **HONOR ROLL**

The Honor Roll will be published twice a year on a semester basis. The basis for the Honor Roll will be the "Ranked GPA listing for the current semester" as determined by the most recent report card. Those students receiving a GPA of 3.00 or above will be included on the Honor Roll. (Students receiving one or more incomplete grades will be excluded from Honor Roll consideration.) Those students receiving all A's (4.00) will receive special recognition by being placed on the Principal's List. Students' names will appear alphabetically with their particular grade classification. Students must be enrolled in twenty (20) credit hours of graded classes to be eligible for the Honor Roll (excluding pass/fail classes).

### **HONOR CORDS**

Honor cords are awarded to graduating seniors for completing criteria specific to each program. Check with advisor for details.

## **VALEDICTORIAN, SALUTATORIAN, AND TOP GRADUATES**

The total mark average contained on the California Guidance Report shall serve as the basis for the selection of the Valedictorian and Salutatorian. Regardless of the factors involved in its compilation, the Grade Point Average (GPA) shall be the final determination. The Grade Point Average (GPA) shall be a compilation of all grades earned in the ninth, tenth, eleventh, and first semester of the twelfth grades. Grade Point Averages shall be carried out to the thousandths and rounded off to the nearest hundredths. To be eligible for Valedictorian or Salutatorian, a student must have earned a minimum of sixty (60) credits from Palo Verde High School.

The top students of the graduating class shall be selected at the conclusion of the first semester of the senior year. The final grades of the top seniors shall be reported by the teachers to the registrar on the 174th day (out of 180) of the school year. The eighth semester grades shall be averaged with the prior seven semesters to determine the final GPA. In the event of a tie for either Valedictorian or Salutatorian, the position shall be shared and the remaining position shall be filled.

One week prior to the official end of the second semester, the top two or three students shall be notified of their selection.

The top graduating seniors shall have the option of being exempt from the second semester finals. They shall not be exempt from attendance.

Students with cumulative GPA to earn the status of "Graduating with Honors" will be awarded honor stoles based on the same criteria as above. The following will be the standards for earning such levels:

Cum Laude - 3.5 to 3.7

Magna Cum Laude - 3.8 to 3.9

Summa Cum Laude - 4.0+

### **YELLOW JACKET OF MERIT**

Yellow Jacket of Merit awards are awarded to five selected seniors, nominated by faculty and staff, to be honored at graduation. These are students who have shown vast improvement from freshman year to senior year, through the help and guidance of faculty, staff, and administrators, along with self-determination which may never have been in the public eye. These students have displayed good character and Yellow

Jacket pride during their time at PV. These recipients choose an influential faculty or staff member to escort them at graduation when bestowed this honor.

### **PROGRESS REPORTS**

Every reasonable effort will be made to inform both student and parents when a student's work is deficient in a class. This process involves the use of Progress Reports, first and third quarter report cards, telephone calls to parents, conferences with parents and any combination thereof.

The progress report is a written report completed by the classroom teacher indicating a problem is present. Teachers have been advised that these reports will be completed no later than four weeks prior to the end of a quarter and four weeks prior to the end of a semester, which should enable both student and parents time to correct any problem. This notice will be mailed. Progress reports may also be sent home with the student at any time and may require the parent's signature. The Student Services Center gets one copy, the Dropout Prevention Specialist gets one copy, and one copy is placed in the student's cumulative record. Parents are encouraged to make an appointment with the student's teachers for an individual conference.

You may contact your student's teachers by addressing a message to his/her first initial, last name, followed by "@pvusd.us." or first.lastname@pvusd.us using any email program.

### **TWIN PALMS HIGH SCHOOL TRANSFER**

Palo Verde High School students wishing to transfer to Twin Palms High School must pick up a voluntary transfer form at the district office. The form must be returned to the district, and they will schedule a meeting to approve or deny the transfer.

### **PALO VERDE COLLEGE ENROLLMENT**



Students may attend Palo Verde College, but must do so outside the high school day. However, some classes from Palo Verde College are offered during the school day on our campus or at off-campus sites (Computer Animation, Building Trades, Autos, and Welding). Palo Verde College courses are available without charge and students may receive high school credit, college credit, or sometimes both. Courses required for high school graduation must initially be taken from Palo Verde High School. In other words, students may not take college courses for high school

credit in lieu of the courses offered at Palo Verde High School.

College courses offered as high school electives receive the standard five credits per semester. Courses offered solely through the college are assigned the same number of credit units detailed in the college catalog.

### **SUMMER SCHOOL**

Summer school is generally offered, but on a limited basis. It is provided to students who need to recover credits to graduate. Enrollment is first come first serve with seniors having priority. Arrangements for summer school are made through the counseling office.

### **HEALTH SERVICES**



If you become ill and are unable to remain in class, ask your teacher for a campus pass to the clerk in the attendance office. If you are not well enough to remain in class your parents will be contacted and asked to take you home. By law, no student may be sent home until the parents have been contacted. Students who leave campus without a pass from the attendance office will be marked truant, even though the parent may grant approval.

### **INJURIES**

Students should immediately report all injuries to their teacher or a school official. Instruction will be given based on assessment of injury.

### **LOST AND FOUND**

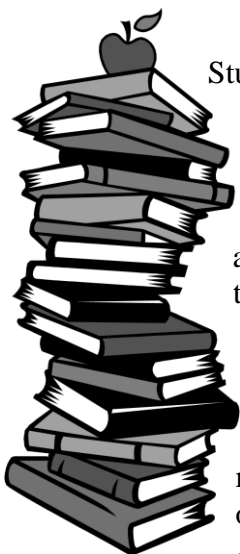
The attendance office operates a lost and found department. If a student finds property that does not belong to them, they should turn it in to the office. Students may also check the office for lost items.

### **PUBLICATIONS**



Each year, the "Echo" (the PVHS Yearbook) is published by the Media Publications class and is presented to the student body sometime during the 4<sup>th</sup> Quarter. Orders are taken throughout the year until books sell out. Our newspaper is called the "Stinger." The Stinger prepares articles that highlight student activities and successes.





## TEXTBOOKS

Students will be checking out home copies of their textbooks from the Library. In most classes, a set of books will be available for daily use in the classroom. Lost books and fines assessed are cleared through the librarian clerk. Any book that is marked in or is worn excessively will result in a charge to the student. Failure to clear fines for texts or library books and materials may result in withholding of school records and diploma.

## LIBRARY/MEDIA CENTER

The school librarian welcomes and encourages students to make use of the library for quiet study, reading, or research. Students must have a signed Computer Use Agreement on file to reserve and access the internet. A signed agenda from the teacher is required for all library visits during class hours. The library is open before school, after school, during snack break, and lunch.

## LIBRARY POLICY

### Loan Period

1. Books are loaned for TWO WEEKS and may be renewed if there is no waiting list.
2. Reference books are for library use only.

### Returning Books

1. It is the student's responsibility to return books and library materials on or before the due date.
2. Return books and library materials to the circulation desk.

### Lost or Damaged Books

1. It is the student's responsibility to take proper care of loaned library materials.
2. Students are expected to pay the full cost of a lost book and an appropriate cost for a damaged book or other library materials.

### Policy on Overdue Books

1. Students with overdue books will be charged a fine each day the book is not returned.
2. Students with overdue books and/or unpaid fines will be notified at intervals throughout the year.
3. Failure to return materials and/or pay fines may result in a suspension of library privileges. School records and diploma may be withheld until unpaid fines are settled.

## GENERAL POLICIES

## ATTENDANCE AND DISCIPLINE – PHILOSOPHY

A positive learning environment in our school and good student conduct begins with all students, parents and staff having the knowledge and understanding of basic standards of acceptable behavior.

Palo Verde High has instituted a disciplinary policy that enables the school to provide an atmosphere for the development of effective citizens for the society in which they live. Palo Verde High strives to see that each student learns through school experiences to recognize the essential worth within each individual and to respect rights; to adjust personal desires to the welfare of the group; to respect the rights and property of the group; to appraise one's own worth honestly and fairly; to establish high standards of personal integrity; and to achieve and feel personal satisfaction in both group and individual success. The achievement of these ideals represents a responsibility for the school.

A school program in student discipline, however well-intentioned and directed, could never approach the degree of influence which a parent has on a child. If this influence over character development and self-control is neglected, the school's task becomes much more difficult. When the objectives of the school and the family are mutually consistent, the task of the school becomes more obvious to the student.

The primary objective of this discipline policy is to develop self-discipline within the individual student. Each student's behavior should reflect the development of this self-discipline, and reflect consideration for the rights and privileges of all persons on the campus.

## ATTENDANCE POLICY



Palo Verde Unified School District's attendance policy is based on State law. The State of California requires all children between the ages of six and eighteen to attend school regularly and on time.

Good attendance and good grades are closely related. You can't do your best if you are absent from class. It is the responsibility of the student to request make up work from the teacher when returning from any absence from a class or school. For re-admittance to school after an absence, the procedure is as follows:

1. The parent must call the Attendance Office (760-922-7148 ext. 2105) WITHIN 72 HOURS OF

**ABSENCE per PVUSD Board Policy 5122.6**, to indicate the reason for the absence.

2. Students whose parents have not called before the student returns from an absence must bring a note signed by the parent or legal guardian stating the following:
  - the student's full first and last name (**no nicknames please**)
  - the dates the student was absent
  - the time of the absence, whether it was all day or part of the day
  - the reason for the absence
  - a legible parent signature

Students up to 10 minutes late after the tardy bell rings will report to class and will be assigned an unexcused tardy by the teacher. Students after 10 minutes late must go to the Attendance Office to get a Tardy Slip. The Tardy Slip becomes their admission to class.

The Attendance Office is open from 7:00 AM until 3:00 PM. If an absence is not cleared upon returning to school (parents have not contacted the school), the absence will be considered unexcused. After the fourth unexcused or unclear absence per semester a Saturday School will be issued and assigned for every unexcused absence thereafter. **A doctor's note will be required after 3 consecutive days of either cleared or unexcused absences.**

EXCUSED ABSENCES FOR MEDICAL and OTHER REASONS are ONLY as follows per California Education Code 48205:

1. Illness of the student;
2. Quarantine by a health officer;
3. Medical appointments;
4. Funeral services for a member of the immediate family; and
5. Court ordered appearance.

Twenty-one uncleared or unexcused period absences are permitted per semester; three unexcused tardies are permitted per semester. On the 22<sup>nd</sup> uncleared period absence students will owe three detentions for each uncleared or unexcused period absence. Seven uncleared or unexcused period absences equal one Saturday School. Tardies less than 30 minutes late equal one detention. Tardies more than 30 minutes late equal two detentions.

Saturday School consequences: One Saturday School clears seven period absences or fourteen tardies.

## **ATTENDANCE OFFICE PHONE (760) 922-7148 Ext. 2105**

**Excused absences for other than illness** requiring prior written approval from the school office are: court appearance, college interviews, and religious observance (up to 4 hours per year). **All other absences are unexcused absences — including those not explained by a parent/guardian within the appropriate time.**

### **INDEPENDENT STUDY**

Short-term: Students who will miss more than 5 consecutive days of school can be placed on independent study by contacting the student's counselor. Students can be placed on no more than 20 total days of short-term independent study. Otherwise, it is considered long-term.

Long-Term: Enroll through SCALE Academy or other online school system..

Notification needs to be 24 hours, with the exception of emergencies. Students will receive work and will receive credit for attendance to avoid the 10 days requirement for a doctors notice once the work is completed.

### **TARDY POLICY**

1. In the case of students tardy to class, the school will assign interventions/detentions for tardies 1, 2, and 3. The school will notify the parent upon the student's 3rd tardy. If a student is tardy a fourth time, the student will be referred to the office and assigned administrative detention. This consequence will be in effect for tardies 4-7. Anyone failing to fulfill the administrative detention requirement will be assigned Saturday school and their parents notified. If tardy behavior continues, parents will be notified and the SARB (Student Attendance Review Board) process will be initiated. Students will also serve lunch detention until uncleared tardies fall below three.
2. Students not serving their detention the following day will be referred to the office, parent notified and Saturday School assigned.
3. The classroom teacher will set the conditions for which a student will be marked tardy in his/her classroom.
4. Failure to abide by attendance guidelines will result in the loss of privilege to attend or participate in extra-curricular activities (i.e., sports, dances,



field trips, graduation ceremonies or other activities), and possibly expulsion from school.

### **SATURDAY SCHOOLS MUST BE SERVED.**



Students who do not attend, who misbehave, or who do not finish the assignment given while attending, will be given an uncleared Saturday School. Students with more than one uncleared Saturday School will be ineligible to participate in any school activity or athletic event as a contestant or spectator. Students with more than three invalid Saturday Schools will be suspended under Ed Code 48900.k, willful defiance.

### **EIGHTEEN-YEAR-OLD STUDENT**

Upon reaching the age of 18 years, students are legally considered an adult in the state of California. Adult students are entitled to an education. However, they now become primarily responsible for their conduct and actions. Students will need to see school administration for the 18 year old contract. A meeting will take place with the parent, student, and administration.



### **COMPUTER EQUIPMENT USE**

1. Students using the library's computer resources are to follow rules and guidelines outlined in this handbook's "Policy for Responsible Computing." Students using the library for internet access must have a signed "Internet Use Agreement" on file.
2. Violation of the District's "Policy for Responsible Computing" may result in a loss of computer use privileges and/or appropriate disciplinary action.
3. Failure to follow the direction of the librarian or designee may result in a loss of computer use privileges and/or appropriate disciplinary action.



### **TELEPHONE**

The office telephones are for business use only. **Student use of the phones will be in case of emergency constituting an illness to call home.** Students will not be called out of class to answer the telephone except in cases of emergency. Classroom telephones are for staff use.

### **WORK PERMIT**

A work permit is required for any student less than 18 years of age, but greater than 14 years of age, working at any establishment in California other than at home

for their parents. In order to get a work permit, you must maintain a 2.0 grade point average and be passing in at least 20 credits of coursework during the last grading period. Eligibility is checked each quarter. A GPA less than a 2.0 for that quarter merits a "probation" notice sent to the employer and parents of the working student. By the end of the quarter, a GPA that is not at least a 2.0 results in the student's work permit being pulled (revoked), and that student cannot work until he / she becomes eligible again. The student must reapply to work again at the next school quarter, when the GPA is at least 2.0. Students must attend all of his/her classes on any day that they work. The first time the student works and does not meet the attendance requirement, the student will receive a warning. On the second offense the work permit will be pulled for a two-week period. The third offense will result in the work permit being pulled for the remainder of the semester or nine weeks, whichever is longer. If information comes to the attention of the work permit coordinator of any student who has not served detentions or Saturday Schools, it will merit a "probation" notice to the employer and the parent. If not remedied by the end of the quarter, the student may have the work permit revoked. There are other possible reasons why a work permit would be revoked and would be judged on a case by case basis. Work permits and applications for work permits may be obtained through the office.

### **OFF-LIMITS AREAS**

Because of the size of our campus, it is necessary that certain areas of the campus be declared "off-limits" for all or part of the school day. The following areas and times include:

1. THE FOOTBALL AND BASEBALL STADIUMS ARE "OFF-LIMITS" DURING THE DAY except when you are under the direct supervision of a teacher.
2. THE SHOPS AND PARKING AREAS ARE "OFF-LIMITS" DURING SNACK BREAK. Students are not to return to their cars at any time of the day unless they are leaving the campus on school business, have been granted permission by an administrator, or are at lunch.
3. THE AREA WEST OF THE SWIMMING POOL IS "OFF-LIMITS" AT ALL TIMES unless you are under the direct supervision of a teacher.
4. THE AREA BEHIND THE GYM IS "OFF-LIMITS" AT ALL TIMES unless you are under the direct supervision of a teacher.

5. The campus on the corner of Lovekin and Chanslorway is "OFF-LIMITS" at all times.
6. With the exception of lunchtime, THE EAST SIDE OF LOVEKIN between Holley Lane and the traffic light at Chanslorway IS "OFF-LIMITS" FROM 7:00 AM to the end of the school day.

THERE WILL BE NO SMOKING WITHIN TWO BLOCKS OF THE SCHOOL in any direction, as this is considered part of the school campus according to Ed. Code 48900.

### ELECTRONIC DEVICES/CELL PHONES



Radios, tape and disk players, video cameras, TV's, video games, synthesizers, or any other players or playback devices, are not allowed at school. **During school hours, cell**

**phones and headphones / earbuds may be carried in a backpack or purse and should not be seen or heard. Devices seen or heard during class time will be confiscated, taken to the office and returned to a parent.\***

*\*Palo Verde High School is not responsible for lost, stolen or confiscated personal property (e.g. cell phones, electronic devices, I-pods, MP3 players, cameras, electronic games, etc.*

### MODIFIED OPEN CAMPUS

Palo Verde High has a modified open campus. Once a student enters the campus they are to remain on campus, with one exception. **At lunch time only**, students may leave campus with parent permission. Students will be required to have a 2.0 GPA and clear attendance to leave campus during lunch. No student may leave campus for any reason at snack break or at any other time during the school day (even with parent permission) unless a parent physically signs him / her out from the Attendance Office. This includes going to his / her car.

### FOOD AND BEVERAGES



**No Food or Drink  
ALLOWED!**

Water in re-sealable, clear plastic containers is the only beverage permitted in a classroom. There is to be no opened food in the classrooms.

### NON-STUDENT GUESTS

Students, who wish to show their friends around the school, may do so after class hours (2:20 p.m.) with permission of administration. Student visitors to campus during the regular school day will NOT be

allowed. Non-student guests will NOT be allowed to attend dances (with the exception of Homecoming and the Prom with administrative approval). Parents and alumni are welcome to visit the school at any time, but must sign in at the principal's office upon arrival. (P.C. 653g)

### TRANSPORTATION

The School District provides free bus transportation for all high school students living outside of the walking zone described by the School District administration. Students are expected to follow rules and regulations for safe riding of the bus. Problems or infractions of the rules may result in the student being excluded from riding the bus for a period of time. It is a privilege to ride the bus, not a right. (E.C. 48900) (C.A.C. Title Sec. 14206)



### AUTOMOBILE INFORMATION

Students driving cars to school are expected to file a registration form for a parking permit.

1. All vehicles must be registered with the High School Office and the parking permit must be visibly displayed in the front window.
2. The student must possess a valid California Driver's license and proof of insurance.
3. The student and parents/guardians must assume liability for damage to school property.
4. The school cannot be responsible for damage or loss to any vehicle brought to school.
5. The student must park in the prescribed parking area in the spaces designated for students. This includes motorized two-wheeled vehicles.
6. Tickets will be issued to those in violation of CA Vehicle Code by campus supervision.
7. Speeding and reckless driving will result in the loss of school driving privileges.
8. Speeding and reckless driving in violation of CA Vehicle Code will be cited and unlicensed driver's vehicles will be towed and stored.
9. Parking permits will need to be renewed every school year.

**It is a privilege to drive, not a right.** Palo Verde High School allows students the privilege of parking their cars on school grounds. Any violation of the rules listed below, as written or implied, in whole or in part, may be grounds to revoke any driving or parking privileges on the Palo Verde High School campus.

1. Students are requested to park in the SOUTH parking lot ONLY. Students are not allowed to park in the following areas:
  - a. Any area east of the high school.
  - b. In the bus loading area located in the north parking lot.

- c. In the loading zone located in front of the high school.
  - d. In faculty designated area (areas marked with white and numbered).
  - e. In any area of the parking lot painted with a red or blue curb. (Red areas are marked for emergency personnel use. Blue areas are marked for handicapped access. These curbed areas are located by Rooms 1-4 on the south side of the campus and east of the Library.)
2. Students are to observe the posted speed signs. The speed limit on the public street in front of the school (Lovekin Boulevard) is 25 miles per hour while school is in session. Speed in the parking area is never to exceed 5 miles per hour.
  3. Vehicles are to follow the correct flow of traffic and be parked facing forward in parking spaces.
  4. Students are to observe and follow the directions given by any school employee who is supervising student and/or bus traffic entering or leaving the campus.
  5. Students are not to occupy their cars during school hours, the only exception being at lunch time. Students are not allowed to go to the parking lot for any reason unless directed or permitted to do so by the Principal/Vice Principal or school security.
  6. It would be wise to lock your car at all times.
  7. Vehicles may be searched at any time while on school grounds. (C.V.C.21113)
  8. ***Possession of any weapons, alcohol, drugs, or related paraphernalia is strictly forbidden in vehicles or the campus parking lots.***
  9. Any student driving a vehicle on campus, and who intends to park said vehicle in the student parking area, is responsible for **registering (permit)** said vehicle with Palo Verde High School. Registration forms can be found in the main office of Palo Verde High School.
    - a. Once arriving at Palo Verde High School, students are to park and secure their vehicles and leave the parking area immediately.
    - b. Palo Verde High School is not responsible for any damage to any vehicle located at Palo Verde High School or for any property contained therein. Students are advised to report any damage to law enforcement and/or school officials immediately.
    - c. Any student found to be in violation of any of these rules, as written or implied, will face the following consequences without question.

(Please be advised, depending on the severity of the offense, any student found to be in violation of any of the above rules/regulations may be subject to suspension as deemed necessary by school administration.)

- d. First Violation – There will be written citation or a verbal warning. Lunch detention will be assigned for a period up to 5 days.
- e. Second Violation – There will be a written citation along with a verbal warning. Saturday school will be assigned with driving and/or parking privileges suspended until the Saturday school is served. Finally a conference with the principal or vice principal.
- f. Third violation – Will result in a written citation. All driving/parking privileges will be revoked for the current quarter and one additional quarter.

### **TRIPS**

All school trips associated with school will require a notice of written parental permission. Students on school suspension, suspended school suspension or on suspended school expulsion forfeit their right to go on the trip and forfeit all money paid for the trip. When transportation is provided, students must use it and may not travel to or return from an event in a private car unless the proper forms are signed off by administration per district policy.

### **DRESS AND GROOMING STUDENT GUIDELINES FOR SCHOOL AND SCHOOL ACTIVITIES**

The school, as a center of learning, shall provide for the development of habits and attitudes conducive to acceptable apparel, and good grooming. The principal or the principal's designee has the final authority for interpreting whether a student's apparel conforms to dress code. When it is determined that a student's clothing does not comply with the dress code, a parent/guardian may be asked to bring an appropriate change of clothes to school. If the violation of dress code cannot be rectified the student will be sent to in school suspension. The student may also receive a disciplinary consequence for violating the school's dress code policy.

Students are expected to comply with dress code rules while attending all school activities including field trips and athletic events.

The personal appearance of students may follow the style of the day; however, the wearing of overly tight,

loose, distracting, extreme, or inappropriate apparel is not permitted. Clothing and jewelry displaying weapons will not be permitted. Special costumes may be worn when appropriate for school-approved activity.

**Headgear** must not have any reference to alcohol, drugs, nudity, or gang affiliations.

**Shirts** must cover both shoulders or have at least a one inch strap. Shirt necklines must cover the chest area (no cleavage). Shirt fabric must be thick enough so that there are no areas in which the fabric is sheer or see through unless a tank top is worn underneath. No holes are permitted unless a tank top is worn underneath. Shirts must extend over the waist to below the top of the shorts or pants. No vulgar graphics or suggestive/double meaning logos are allowed on shirts.

**Shorts** must have at least a three inch inseam. Shorts must be worn at the waist. Athletic shorts which meet dress code standards are acceptable.

**Skirts or dresses** must be as long as the finger tips when hands are at the student's side. Skirts must be worn at the waist. Dresses must have straps and meet all the requirements of the shirt dress code description (see above).

**Pants, capri pants or jeans:** Pant legs may not drag the floor. Pants must be worn at the waist.

### **Shoes**

Sneakers, shoes with a back, or other completely closed shoes are highly recommended. Due to safety issues related to traveling to and from classes, it is strongly suggested that students not wear flip flops, sandals, crocs, or open toe shoes. Additional requirements may be required for individual classes.

- All athletes in sports, P.E. and/or athletic practice must wear a P.E. uniform or practice uniform that falls under this dress code policy.

## **EXTRA-CURRICULAR ACTIVITIES GUIDELINES**

Students participating in extracurricular activities being sponsored by Palo Verde High School are a reflection of the community, the school, their parents, their sponsors (coaches), and themselves. We, at Palo Verde High School, expect that their behavior is a model of which the entire school community can be proud. It is with this in mind that the following guidelines were developed:

## **DETENTIONS MUST BE SERVED**

**Those who do not attend detention or misbehave during detention will be given an invalid detention. Students with one or more invalid detentions will be ineligible for any school activity or athletic contest, including tryouts. Eligibility will be checked on the first day of the week (usually Monday).**

1. **ATHLETES WILL NOT BE PERMITTED TO TRY OUT FOR A SPORT AT PVHS** until they have (1) a doctor's permission through a **PHYSICAL EXAMINATION**; (2) proof of valid **HEALTH INSURANCE**; (3) register online for athletic clearance; (4) meet the 2.0 GPA/20 credits of passing work requirements; and (5) are in good standing to graduate.
2. **ON THE DAY OF A CONTEST OR A PERFORMANCE, STUDENTS MUST ATTEND ALL CLASSES** that are conducted prior to the dismissal time for that contest or performance. (Students will be excused from this rule if they are on counseling center or school excused business.) Head coaches or sponsors **ONLY** may discuss extenuating circumstances with the Principal/Vice Principal.
3. **STUDENTS MUST RIDE TO AND FROM AN OUT OF TOWN CONTEST OR PERFORMANCE WITH THE TEAM** in school approved transportation. For a student to ride home with a parent or legal guardian, the request must be made in writing and must receive the approval of the principal/vice principal.
4. **STUDENTS WHO HAVE BEEN ABSENT DUE TO ILLNESS OR INJURY REQUIRING A DOCTOR'S CARE MAY NOT PARTICIPATE** in practices, contests, or performances until they bring a written release from the doctor saying that they are now physically able to rejoin the class, squad, group, or team.
5. **STUDENTS WHO HAVE BEEN SUSPENDED FROM SCHOOL** may return to practice and/or competition after the suspension has been served, but only with the approval of the principal/vice principal and the coach.
6. **STUDENTS WILL NOT BE EXCUSED FROM TEACHER IN-SCHOOL DETENTION** for practice, competition, or performance. Students failing to serve the detention while participating in a practice, competition, or performance may face suspension from the activity until the detention is served, or Saturday School attended, or both.

7. STUDENTS PARTICIPATING IN EXTRA-CURRICULAR ACTIVITIES WILL BE HELD ACCOUNTABLE TO ALL OTHER RULES (Classroom or Campus) that govern the student body in general. In addition it is expected that when representing the school and Blythe, all participants will exhibit exemplary behavior AT ALL TIMES.
8. LOSS OF EXTRA-CURRICULAR PRIVILEGES. Because extra-curricular activities are a privilege not a right, severe violations of school rules may result in loss of the privilege to participate.

As with any set of rules or regulations, there are bound to be a few exceptions. These will be treated by the principal/vice principal on an individual basis keeping in mind, first, the needs of students, and second the needs of all others.

### **SAFETY DRILLS**



The State law requires that fire and other safety drills be held periodically. The signal for the fire drill is sounded by the regular buzzer system. It is an intermittent buzzing that continues for one minute. This is sufficient time to clear all rooms and buildings. Move quickly, quietly and orderly; see the map of the campus to learn fire drill routes. Maps are posted in every classroom.

### **DISCIPLINE POLICIES**

The Board of Education is concerned about the safety and well-being of the students. On Tuesday, March 16, 1993, the board adopted a Zero Tolerance stand as follows:

1. Anyone possessing a weapon will be recommended for expulsion for the current semester and the following semester.
2. Anyone selling drugs shall be recommended for expulsion for the remainder of the current semester and the following semester.
3. Anyone inflicting great bodily harm or serious injury to another will be recommended for expulsion for the remainder of the current semester and, depending upon the severity of the injuries, the following semester.

Battery against any school district employee will result in a recommendation for expulsion for at least the remainder of the current semester and, depending on the severity of the battery, the following semester. The above consequences will be applied to all students involved in any of these activities.

### **SUSPENSION AND EXPULSION**

Education Code 48900 Offenses: On a first offense, a student must be suspended for violations (a) – (e). A student may be suspended for a first offense if (f) – (o) has been violated. Palo Verde District policy requires an expulsion hearing before the Board of Education for violating (d). In addition, expulsion hearings may be held for violating (a), (b), or (e), even if it is only the first offense. Law enforcement penalties may also be involved.

- a. Caused, attempted to cause, or threatened to cause physical injury to another person.
- b. Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object of no reasonable use to the student at school.
- c. Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance including alcoholic beverages or intoxicants of any kind.
- d. Unlawfully offered, arranged, or negotiated to sell any controlled substance including alcoholic beverages or intoxicants of any kind or otherwise furnish to any person another liquid, substance, or material and represented the liquid substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- e. Committed or attempted to commit robbery or extortion.
- f. Caused or attempted to cause damage to school property or private property.
- g. Stolen or attempted to steal school property or private property.
- h. Possessed or used tobacco, or any products containing tobacco or nicotine products.
- i. Committed an obscene act or engaged in habitual profanity or vulgarity.
- j. Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia.
- k. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
1. Knowingly received stolen school property or private property.
- m. Possessed an imitation firearm. As used in this section, “imitation firearm” means a replica of a firearm that is as substantially similar in physical

properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

- n. Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 Penal Code.
- o. Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness or both.
- p. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.

**NOTE:** A pupil may be suspended or expelled for any of these acts “a” through “o”, which are related to school activity or attendance and which occur at any time, including but not limited to, any of the following:

- 1. While on the school grounds
- 2. While going to or coming from school
- 3. During the lunch period, whether on or off the campus
- 4. During, or while going to or coming from, a school-sponsored activity

**While a student is on suspension, the student must be under adult supervision during school hours. The student will not be permitted on campus, or be permitted to participate in or attend any school activities.**

Providing a safe environment for all students and staff may require search of student automobiles, backpacks and/or other personal property. Unattended personal items such as backpacks and handbags are subject to search at any time by school officials for purposes of identification and for reasons related to safety. Students are not to bring valuable personal property to school and if so, the school shall not be held responsible for loss or damage.

Education Code 48915(A) Offenses: The principal **SHALL** recommend a pupil’s expulsion for any of the following acts:

- 1. Causing serious physical injury to another person, except in self-defense.
- 2. Possession of any firearm, knife, explosive, or other dangerous object of no reasonable use to the

pupil at school or at a school activity off the school grounds.

- 3. Unlawful sale of any controlled substance.
- 4. Robbery or extortion.

The school principal or designee may suspend a student for a period of up to five days unless an expulsion hearing will be held. In cases of this type, an informal hearing between the principal/designee, student, and other appropriate persons will be conducted if possible.

After the hearing is completed, the principal/designee decides if a longer suspension is necessary. The principal/designee will attempt to notify parents by telephone before this action is taken. A written notice will be sent. Students or parents may appeal the suspension.

The school principal has the right to recommend to the district superintendent that a student be expelled. In cases of this type, a hearing will be conducted at the school district central office before a hearing panel and/or the Board of Education. Any student acquiring a third violation of Education Code 48900 or any student who cooperatively takes part in a suspension offense may be recommended for expulsion.

If a student has violated a school rule, and is subject to a suspension or transfer to Continuation School or expulsion, the student and his/her parents or guardian will be formally notified. Part of the notification process will include instructions regarding the due process procedure.

### **SUSPENSION / EXPULSION APPEAL**

The student or the student’s parents/guardian has the right to appeal a suspension or expulsion. An appeal for a formal hearing at either the district or Board of Education level, whichever is appropriate, must be made after notice has been received regarding a potential suspension, transfer, or expulsion.

**It is the desire of the Palo Verde Unified School District Board of Trustees to ensure that all students have the opportunity to learn and all teachers have the right to teach in a safe environment.**

### **SEXUAL HARASSMENT POLICY**

Education Code 48900.2 Offenses: In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the Principal of the school in which the pupil is enrolled determines that the pupil

has committed sexual harassment as defined in Section 212.5.

For the purpose of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive education environment.

Education Code 212.5 Offenses: For purposes of this chapter, "sexual harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:

- a. Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.
- b. Submission to, or rejection of, the conduct by the individual is used as the basis of employment or academic decisions affecting the individual.
- c. The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or, offensive work or educational environment.
- d. Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution. (Add. Stats. 1984, Ch. 1371)

Other types of conduct which are prohibited in the district and which may constitute sexual harassment include:

1. Unwelcome sexual flirtations or propositions.
2. Sexual slurs, leering, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
3. Graphic verbal comments about an individual's body or overly personal conversation.
4. Sexual jokes, stories, drawings, pictures or gestures.
5. Spreading sexual rumors.
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
7. Touching an individual's body or clothes in a sexual way.

8. Purposefully cornering or blocking normal movement.
9. Limiting a student's access to educational tools. Displaying sexually suggestive objects.

Education Code 48900.4 Offenses: In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

### **CALIFORNIA PENAL CODE 71**

(a) Every person who, with intent to cause, attempts to cause, or causes, any officer or employee of any public or private educational institution or any public officer or employee to do, or refrain from doing, any act in the performance of his duties, by means of a threat, directly communicated to such person, to inflict an unlawful injury upon any person or property, and it reasonably appears to the recipient of the threat that such threat could be carried out, is guilty of a public offense punishable as follows:

(1) Upon a first conviction, such person is punishable by a fine not exceeding ten thousand dollars (\$10,000), or by imprisonment pursuant to subdivision (h) of Section 1170, or in a county jail not exceeding one year, or by both that fine and imprisonment.

(2) If the person has been previously convicted of a violation of this section, such previous conviction shall be charged in the accusatory pleading, and if that previous conviction is found to be true by the jury, upon a jury trial, or by the court, upon a court trial, or is admitted by the defendant, he or she is punishable by imprisonment pursuant to subdivision (h) of Section 1170.

(b) As used in this section, "directly communicated" includes, but is not limited to, a communication to the recipient of the threat by telephone, telegraph, or letter.

### **TITLE IX COMPLIANCE**

#### **STATEMENT OF NON-DISCRIMINATION**

Palo Verde High School prohibits discrimination, harassment, intimidation and bullying based on actual

or perceived ancestry, age, color, disability, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, parental, family or marital status, or association with a person or a group with one or more of these actual or perceived characteristics. This policy applies to all school programs including but not limited to CTE, FFA, Athletics and Clubs. If you feel you have been bullied, harassed or sexually harassed based on any of these factors please see Principal Angel, Site Title IX Compliance Officer, for help in handling the matter. She can be reached in the office, on campus at 667 N Lovekin Blvd, Blythe, CA, 92225, via phone at (760) 922-7148, or by email at [rangel@pvusd.us](mailto:rangel@pvusd.us).